

## **The Policy and the Procedure for maintaining and utilizing Physical academic and the support facilities**

### **Physical facilities**

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students those who are admitted in the college.

The students seek admission to desired courses including a laboratory curriculum they are charged for the laboratory expenses at the time of the admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes.

The classrooms boards and furniture facilities are utilized regularly by the students but sometime it is also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships etc. if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local experts.

The college garden is maintained by the gardener appointed by the institute.

The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematic are restricted their use only to the appointed office staff. The library is also provided LAN facility for the computers and they are loaded with the library software. The departments and the staff can make use of the computer system with internet at their seating places in addition that majority of the staff has their own laptops and the internet

providing instruments, all those computer related facilities are given a contract of their maintenance annually to Jain Computers Manwath

The ICT Smart Class Rooms and the related systems are maintained with AMC of the corresponding service provider

The college website has maintained regularly by AMC with 3D web designers Pune

The AMC of CMS Software Is made with Agency from Nagpur Maharashtra

The maintenance of UPS and the Generator is regularly done by AMC at Parbhani

Electrical and the Plumbing related maintenance is done with the help local skilled persons and the expenditure is done from budget gained by college from different sources.

## **Academic and Support Facilities**

The academic support facilities like library, the sports and the other platforms supporting overall development o the students like NSS or Competitive examination cell etc. is open not only to the college students but also to all the stakeholder in the surrounding with prior permission of the authority.

Accession to library is permitted at the cost of the deposits as caution money. A provision of the budget for the library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff.

The sport department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the Indoor Hall and the 400 meter running track which can be used by student staff and the local community out of which the outsiders are made to spend some fees for using the wooden court of indoor stadium at the cost of some maintenance of that facility is done with the help of the staff and electricity expenses are compensated. The running track and the outdoor facilities are free to use for all the stakeholders.

A competitive examination is established by the college, which supports the students preparing them for competitive exam and motivate them for debate competition etc. The maintenance of this department done with the nominal membership fees.